

# STETCHWORTH PARISH COUNCIL

19 High Street, Aldreth, Cambs, CB6 3PQ

Clerk: Mrs. Karen Peck

Email: [clerk@stetchworth.org](mailto:clerk@stetchworth.org)

## AGENDA

**Notice of Meeting** to be held on 16<sup>th</sup> January 2024 at The Ellesmere Centre (Gredley Room) at 7pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

*K Peck*

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Karen Peck Clerk to Stetchworth Parish Council

10<sup>th</sup> January 2024

#### 91/23/24 **Apologies for Absence (Local Government Act. 1972 s.85 (1))**

To receive and approve apologies for absence.

#### 92/23/24 **To Receive Declarations of Pecuniary and non-Pecuniary Interest**

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

#### 93/23/24 **Open Forum for Public Participation**

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

#### 94/23/24 **To Approve the Minutes of the Meeting held on 6<sup>th</sup> December 2023**

#### 95/23/24 **Matters Arising including reports from the Clerk and Councillors (for information only)**

1. Update on Streetlight for Church Lane.
2. LHI application for the signage and road markings on the railway bridge
3. To agree to adopt General Power of Competence; to agree that the Parish Council meets the criteria for eligibility (two thirds elected members and CiLCA qualified Clerk)
4. To approve a new Internal Auditor

#### 96/23/24 **The Ellesmere Centre**

Ellesmere Centre Report.

#### 97/23/24 **District & County Councillors' Reports**

#### 98/23/24 **Finance** - to approve accounts for payment:

(a)	Ref: Payee/Item	Chq. no	Total
	To be paid on 25 <sup>th</sup> January		
(1)	HMRC, Wages and Expenses	BACs	£472.14
(2)	Unity Bank – Service Charge	BACs	£18.00
(3)	Opus Energy (street lighting Oct)	BACs	£386.27
(4)	The Ellesmere Centre – room hire (Nov/Dec)	BACs	£60.00
(5)	M Wynmer (Pea shingle)	BACs	£76.20
(6)	ICO (Data Protection)	DD	£35.00
(7)	TBM – Microsoft 365 licences (monthly Nov and Dec)	BACs	£25.44
(b)	To note monies received:		
	• Unity Bank Interest	BACs	£47.02
(c)	To accept bank reconciliations for October, November, and December		

#### 99/23/24 **Planning**

(a) To receive planning application decisions and tree works: -

- **None**

(b) To consider planning applications received:

- **23/01392/ VAR July Lodge, London Road, Newmarket**

To vary condition 1 (approved Plan) of previously approved 22/00640/FUL for proposed single storey car garage for private use.

**100/23/24 Community Matters/General Maintenance**

- (c) Update Moveable Vehicle Activated Sign – Cllr Sharp.
- (d) Handyman – update.
- (e) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

**101/23/24 Correspondence for Information**

- a) Bus, Cycle, Walk Update from East Cambridgeshire District Council
- b) Dog fouling on High Street and allotments
- c) EC CSP: Shop Watch launch
- d) ECDC Press release: Business boost.
- e) Parish Forum - 29th November 2023
- f) Important roadwork information: A11 Babraham to Six Mile Bottom resurfacing update
- g) Parish & Community Forum Updates PLUS Volunteer Recruitment!
- h) ECDC December Newsletter
- i) East Cambridgeshire Road Safety Volunteer Scheme Update
- j) Local Transport and Connectivity Plan approved.
- k) Sutton Neighbourhood Plan (Replacement) - Consultation commenced.
- l) East Cambridgeshire Community Meetings 2024
- m) Parish & Community Forum

**102/23/24 Date of Next Meeting & Matters for Future Consideration**

20<sup>th</sup> February 2024